

CREATIVE FREEDOM FUND

WHO CAN APPLY?

THE CREATIVE FREEDOM FUND (CFF) IS OPEN TO:

Creatives – Musicians, visual artists, filmmakers, writers, and performers.

Nonprofits & Community Leaders – Organizers advancing creative, cultural, or community-driven initiatives.

Collaborations – Groups or collectives producing creative events or projects.

ELIGIBLE PROJECTS

CFF SUPPORTS PROJECTS THAT FOSTER CREATIVITY, COMMUNITY ENGAGEMENT, AND CULTURAL ENRICHMENT, INCLUDING:

- **Performances & music events**
- **Art exhibitions & creative showcases**
- **Workshops & education programs**
- **Wellness & healing arts**
- **Pop-ups & marketplaces**
- **Cultural & community events**
- **Social Impact**
- **Networking & Meetups**

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INELIGIBLE PROJECTS

CFF DOES NOT SUPPORT:

- Events promoting hate speech, discrimination, or violence.
- Projects lacking creative, cultural, or community engagement.
- Private, commercial, or profit-driven events without community impact.
- Fundraisers or political events
- Events less than 30 days away from the application submission date.

HOW TO APPLY

THE CREATIVE FREEDOM FUND SUPPORTS PROJECTS THAT FOSTER CREATIVITY, COMMUNITY ENGAGEMENT, AND CULTURAL ENRICHMENT, INCLUDING:

1. **Review Eligibility** – Ensure your project aligns with Creative Freedom Fund’s mission.
2. **Submit an Application** – Complete the online form.
3. **Application Review** – We evaluate applications based on alignment with our mission. Events must be at least 30 days out to be considered.
4. **Next Steps Notification** – You will receive an email with space availability and additional details.

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MORE TO CONSIDER...

- **Space Availability** – Support depends on available space at The Legacy Building.
- **Cost Coverage** – The fund covers full or partial space costs based on need.
- **Event Responsibilities** – Applicants manage their own event setup, breakdown, and promotion.

APPLICATION QUESTIONS

Applicant info

1. Name, email, phone number
2. Organization/Business Name (if applicable)
3. Does the project leader or members of the team identify as part of the following underrepresented or marginalized communities? (select all that apply)
 - a. Black/African American
 - b. Indigenous/Native American
 - c. Latinx
 - d. LGBTQ+
 - e. Women

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Event/Project info

1. Project Name

2. Project Type

- Performances – Music, spoken word, theater, dance
- Art Exhibitions & Installations – Solo/group shows, live art, installations
- Workshops & Educational Sessions – Creative skills, professional development, youth programs
- Listening Parties & Creative Showcases – Music previews, film screenings, fashion events
- Wellness & Healing Arts – Yoga, meditation, movement therapy
- Social Impact & Advocacy – Panels, community resources, leadership programs
- Marketplaces and Vendor Events – Pop-ups, Black-owned business markets, art fairs
- Creative Networking & Industry Meetups – Artist mixers, panel talks, networking nights

3. Is this a recurring event? Please answer Yes or no.

If yes, please provide the number of sessions, frequency, and duration of each session (e.g., every Tuesday from 5:30–8:30pm for 6 weeks).

4. What is the date of your event/project? (If the event/project is recurring, please provide the start date.)

5. Event Time

6. Expected Attendance

Budget

Provide information about the financial needs of your event or project. Let us know your total budget, how much you can contribute, and the amount of support you're requesting. This helps us allocate resources effectively.

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Budget

1. Total Budget for Event/Project
2. Amount You Can Pay Toward Space Rental

Community Impact

Share how your event or project will positively affect the community. Who will benefit from it? How does it align with The Legacy Building's mission to celebrate creativity, community, and diversity?

1. How will your event/project enrich to the broader creative community?
Please describe specific ways it will benefit attendees, participants, or the broader community. Consider elements such as education, inspiration, collaboration, or opportunities for underrepresented voices.
2. Who will benefit from this event/project? (e.g., community members, specific groups, etc.)
3. Does your project involve collaboration with other creatives or organizations? If so, please describe how these partners will contribute to your event
4. How will you measure the success of your event? What outcomes do you hope to achieve? (e.g. attendance, post-event survey/feedback forms, tangible outputs, skill development, fundraising/revenue)

Acknowledgment & Consent

1. How will you acknowledge The Legacy Building's contribution to your event/project?
2. Do you consent to The Legacy Building sharing your event/project's outcomes (e.g., photos, testimonials, audience data) for reports to funders and promotional purposes?
 - o Yes
 - o No

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Acknowledgment & Consent

3. Do you agree to leave the space clean and undamaged after use?
- Yes
 - No

Terms

The Legacy Building is committed to fostering creativity, community, and collaboration by offering in-kind space support to individuals, nonprofits, and organizations through the Creative Freedom Fund. These terms and policies are designed to protect The Legacy Building's operations while ensuring fair and transparent access to the program. All applicants must agree to these terms as a condition of approval.

General Terms

1. Eligibility

Applicants must align with The Legacy Building's mission to celebrate creativity, community, and diversity.

Space donations are available for events/projects that demonstrate financial need.

The applicant must be at least 18 years old.

2. Space Availability

Space donations are subject to availability and cannot interfere with prior bookings or internal programming.

Approved applicants will receive confirmation of their booking, including allotted time for setup and cleanup.

3. Acknowledgment

Recipients must acknowledge The Legacy Building's contribution in event materials and promotions (e.g., social media, flyers, or announcements).

4. Cleanliness & Care

The space must be left clean and undamaged. Any damages or excessive cleaning costs will be billed to the applicant.

Decorations or setups must not permanently alter or damage the space (e.g., nails, tape on walls).

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Terms

5. Liability

The Legacy Building is not responsible for personal property or injuries during events.

Certain events may require liability insurance (as determined on a case-by-case basis).

6. Event Evaluation

The Legacy Building requires applicants to provide impact reports to measure the program's success and improve future offerings.

Event Policy

Single Event Policy

For one-time events such as listening parties, art exhibits, or performances:

1. Duration

Space donation covers up to 6 hours per event, including setup and cleanup. Extended time requests may require additional approval and justification.

2. Cancellations

Applicants must notify The Legacy Building at least 48 hours in advance of cancellations.

Repeated last-minute cancellations may affect future eligibility.

3. Event Timing

Events must occur within The Legacy Building's operational hours unless prior arrangements are made.

4. Fees for Additional Services

The donation applies to space only. Additional services (e.g., equipment rental, staffing) must be requested separately and may incur fees.

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Event Policy

Ongoing Event Policy

For recurring events such as workshops, recovery circles, or weekly classes:

1. Duration & Frequency

Applicants must specify the number of sessions, frequency (e.g., every Saturday), and duration of each session in their application.

2. Attendance Tracking

Organizers of ongoing events must provide regular attendance data to demonstrate the community impact.

3. Cancellations

Ongoing events must notify The Legacy Building of cancellations at least one week in advance.

Repeated cancellations without notice may result in the termination of space access.

5. Priority Use

Priority will be given to events that directly align with The Legacy Building's mission and serve the broader creative community.

6. Storage Policy

Ongoing event organizers cannot store materials or equipment at The Legacy Building unless explicitly approved.

I agree and acknowledge the Event Policy as stated above

- I Agree
- I Disagree

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Additional Policies

1. Prohibited Activities

Events that promote hate speech, discrimination, or violence are strictly prohibited.

The Legacy Building reserves the right to deny or terminate access if an event violates its mission or policies.

2. Insurance Requirements

Some events (e.g., large-scale gatherings or high-risk activities) may require liability insurance. The Legacy Building will notify applicants if this applies.

3. Right to Amend Policies

The Legacy Building reserves the right to amend these policies at any time to reflect operational needs or community feedback.

Acknowledgment

I have read and understood The Legacy Building's Creative Freedom Fund Terms & Policies. I agree to abide by these policies and understand that failure to do so may result in cancellation of my event or future ineligibility.

- I agree
- I Disagree